



KAMPALA CAPITAL CITY AUTHORITY
THE PUBLIC HEALTH (BUILDINGS) RULES, 1951

APPLICATION FOR APPROVAL OF PLANS
(To be submitted in quadruplicate)

TO THE EXECUTIVE OFFICER, Kampala Capital City Authority,

I herewith submit Plans, Sections, Elevations, Location & Block Plans and Details for New Building, Alterations, Additions for use as Domestic Building, Dwelling House, Public Building, Building of the Warehouse class, in accordance with Building Rule No. 6.

Plot No.....Block No Street or Road

having a frontage to.....

Materials

Foundations.....

Damp-proof Course.....

External Walls.....

Internal Walls.....

Mortar in Walls.....

Floor (describe all types of floors).....

Roof (covering of.)

Ceilings.....

Water fittings and supply

Description of Water fittings.....

Means of Water supply.....

Machinery

Description of machinery to be installed.....

Address.....

Cost of Proposed Works: Shs.

I certify that the term under lease No.....will be fully complied with and that application and the accompanying plans are to the best of my knowledge.

Signature of Architect.....

Date.....20.....

Full Name and Address of owner. *(In Block Letters)*.....

I hereby give an undertaking:

- (a) to cleanse and maintain common parts and premises (Section II of the Public Health Building Rules, 1951)
- (b) to provide dustbin bays at front of premises or in the back yard to the satisfaction of the Medical Officer of Health.
- (c) To provide facilities in the back yard/on flat roof for drying of clothes to be screened to the satisfaction of the City Engineer & Surveyor.
- (d) to construct a footpath along the frontage of Building in accordance with City Engineer's requirements.

Owner's Signature _____

Date _____

N.B -Particulars of any proposed drainage must be submitted on the forms specified in the Appendix to the Drainage and Sanitation Rules, 1950, or any rules amending or replacing the same, should accompany this application.

* Delete description inapplicable.



KAMPALA CAPITAL CITY AUTHORITY

APPLICATION FOR PERMISSION TO CARRY OUT DEVELOPMENT

OFFICIAL USE ONLY

File No.....

Date Received.....

Schedule

TOWN AND COUNTRY PLANNING ORDINANCE, 1951
TOWN AND COUNTRY PLANNING REGULATIONS, 1952

| | | |
|---|--|--|
| 1 | (i) Address or location of the proposed development. (ii) Name of Planning Area. | |
| 2 | Full names, postal address and telephone number of person responsible for the development (IN BLOCK LETTERS) | |
| 3 | Full names, postal address and telephone number of person applying on behalf of the developer (if any). | |
| 4 | (i) Particulars of the developer's interest (e.g., freeholder, lessee, prospective purchaser, etc.) (ii) Details of any restrictive covenants likely to affect the proposed development. | |
| 5 | (i) State the zone within which the proposed development falls. (ii) Give a brief description of the proposed development including where appropriate information as to the process involved and machinery to be installed. (iii) State the purpose for which the land/or buildings are now used and if used for more than one purpose give details. | |
| 6 | (i) State whether the proposed development involves the construction of a new, or the alteration of an existing access to or from a road. (ii) State whether provision will be made for car parking within the plot and if so, for how many cars (iii) Give details of the intended provision for the loading and unloading of vehicles. | |
| 7 | (i) Source of water supply. (ii) Means of subsoil drainage (iii) Details of sanitary arrangements. (iv) Means of disposal of any trade refuse or trade effluents. | |
| 8 | Give the area of the plot in square meters | |

9. Where the proposed development includes any building or re-building operations the following table where applicable shall be completed.

| Floor Level | Use NOTE: Of more than one use on any one floor give figures for accommodation allocated to each use. | Area covered by building (Sq. mt.) | Percentage of plot covered | Floor Space Sq. mt. | Plot Ratio |
|--------------------------|--|------------------------------------|----------------------------|---------------------|------------|
| Lower Ground or Basement | | | | | |
| Ground | | | | | |
| First | | | | | |
| Second | | | | | |
| Third | | | | | |
| Fourth | | | | | |
| Fifth | | | | | |
| Sixth | | | | | |
| Seventh | | | | | |
| Eighth | | | | | |

10. Describe briefly the materials to be used, together with details of any advertising signs and any other relevant information likely to assist the Planning Committee in the assessment of this application.

Note:- This information should also be indicated on the plans.

I/We hereby certify that to the best of my / our knowledge the information contained in this application is correct.

Signed

Date

EXPLANATORY NOTES

1. "Land" "building" and "development" have the meanings assigned by the Ordinance.
2. Attendance is drawn to the Regulations, particularly Regulation 2.
3. This is for planning permission ONLY and does NOT cover any application which may be required under the Building Rules or legislation dealing with the display of advertisements.
4. Attention is drawn to the provision of any Outline or Detailed Planning Scheme operating or in course of preparation.
5. Attention is drawn to the advisability of agreeing the external colour scheme for the development with the committee.
6. Four copies of this schedule when completed, together with relevant attachments to be sent to:

**PLANNING AND LAND
MANAGEMENT DEPARTMENT
P.O. BOX
KAMPALA**

**Office
of
Origin**

KAMPALA CAPITAL CITY AUTHORITY
THE REPUBLIC OF UGANDA HEALTH ORDINANCE
(The Drainage and Sanitation Rules 1962 (20) (I))

APPLICATION FOR APPROVAL OF DRAINAGE PLANS

I.....of P.O.Box.....
hereby make application for permission to construct the work shown on the plan annexed hereto for drainage of the premises owned /occupied by me situated at PLOT.....BLOCK.....
.....and I undertake and agree to conform in the construction of the said works with the law relating to the same.

PARTICULARS

Description of Building

| | Male | Female |
|--|-------|--------|
| Number of persons normally living on premises | _____ | _____ |
| Number of persons normally employed on premises | _____ | _____ |
| Whether on completion of works application will be made to connect with a public sewer | | |
| Proposed and existing system of drainage. | | |
| Proposed and existing means of disposal of soil and waste water..... | | |
| Proposed and existing means of rain water..... | | |
| Means of disposal of manufacturing effluents (if any) | | |
| Name and address of contractor or agent doing the work..... | | |
| | | |

(Date)

(Signature)

(ANNEXTURE TO FORM OF APPLICATION FOR APPROVAL OF DRAINAGE PLANS)

**PLAN SHOWING PROPERTY TO BE DRAINED AND THE
POSITION OF ADJOINING STREETS OR ROADS**

Drains for sewage to be shown by RED lines.
Drains for surface and storm water by BLUE lines.
Channels for surface and storm water by BLUE dotted lines.
Existing sewers and drains by BLACK lines.

Date Signature

REFERENCE

| | | | |
|----------|--------------------|----------|--------------------------|
| A.S.P. - | Anti-siphon | S - | Sinks |
| B. - | Bath | S.P - | Soil pipes |
| C. - | Cesspool | S.V.P. - | Soil ventilating pipes |
| F.A.I. - | Fresh air inlet | So. - | Soakway |
| G.T. - | Gully Trap | S.T. - | Septic Tank |
| I.C. - | Inspection Chamber | U. - | Urinal |
| In. - | Interceptor | V.P. - | Ventilating Pipes |
| L. - | Lavatory basins | V.W.P.- | Ventilating waste pipes |
| R.W.P.- | Rain-water pipes | W.C. - | Water closers |

Levels which give the height above main sea level Mombasa of the inverts of both foul and storm water drains immediately at the points at which the authority will be required to connect such system of drains to the sewers, must be shown.

Position at which is proposed to connect with the sewer is to be shown by the distance from the center of the Cover of manhole next downstream.

Approved by..... on

Tested and inspected by..... on

Any deviation from the" above plan to be shown by lines or notes in GREEN ink.



Physical Planning Act
SIXTH SCHEDULE
FORM P.P.A 1

PHYSICAL PLANNING ACT, 2010
APPLICATION FOR DEVELOPMENT PERMISSION

Application No of 20.....

To

(Insert name and address of the appropriate Planning Office)

I/We hereby apply for permission to develop the land and/or building as described in this application and on the attached plans and/or drawings/photographs.

SECTION A- GENERAL INFORMATION

1. Owner's name and address
2. Applicant's name and address
3. Nature of interest in land (Registered owner, lessee, tenant by occupancy, sub lessee, customary tenant)
4.
 - a) Block, plot number and location
 - b) District, sub county, parish, town and street/road
 - c) Acreage
5. If an application was previously submitted, state the registered number of application
6. The purpose for which land or building is now used. If not used, the purpose for which and the date on which they were last used
7. Does the development require the construction of a new or an alternative of an existing means of access to or from a road?
8. The method of :
 - a) Water supply is
 - b) Sewerage disposal is
 - c) Surface water disposal is
 - d) Refuse disposal is
9. Describe briefly the proposed development including the purpose for which land or building are to be used
10. If the proposed development consists only of a change of use and does not involve building operations, state the exact nature of such change
11. If the site abuts a road junction, give details and height of any proposed walls, fence, etc, fronting thereon

Note: Drawing and specifications must be prepared and signed by a qualified physical planner.

SECTION B - EXTENSION OF LEASE OR USE OR CHANGE OF USER

State whether there is an extension of lease or use or whether there has been a change of user if the land is on lease, and the period of extension



ARCHITECTS REGISTRATION BOARD

RETURN FORM OF SUBMITTED ARCHITECTURAL PLANS TO LOCAL AUTHORITY.

| | | | | |
|----|------------------------------|--|-------------------------------|--|
| 1. | Name of Registered Architect | | | |
| 2. | Name of Firm | | | |
| 3. | Full address of Firm | | | |
| 4. | Registration Number | | Practicing Certificate Number | |

5. * Particulars of Project

| | | | |
|-----------------------------------|-------|----------|-------|
| Title of proposed development : | | | |
| Location of proposed development: | | | |
| Drg. No. | Title | Drg. No. | Title |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

*If space is insufficient, please continue on separate sheet

| | |
|----|---|
| 6 | Attach copy of Practicing Certificate |
| | <i>Forms Submitted to Local Authority (tick)</i> Form T.P.I. (Revised); Application for Permission to carry out Development Form CELS14; Application for Approval of Drainage Plans Form CE; Application for Approval of Plans |
| 7 | Inspection Fees paid: UShs. Receipt No Date: |
| 8. | Attach copy of covering letter |

I hereby declare that the foregoing particulars are true and correct to the best of my knowledge and belief.

Date: -----

Signature of Architect:-----

Official Stamp: