

Standard Invitation to Bidders
BID NOTICE UNDER OPEN BIDDING
PROVISION OF CANTEEN AND CATERING SERVICES FOR KAWEMPE, NAKAWA
AND CENTRAL DIVISIONS –

KCCA/NCONS/17-18/00455 – LOT 1 (KAWEMPE)

KCCA/NCONC/17-18/00455 – LOT 2 (NAKAWA)

KCCA/NCONC/17-18/00455 – LOT 3 (CENTRAL)

1. Kampala Capital City Authority has allocated/received funds from Government of Uganda to be used for the acquisition of **Canteen and Catering services for Kawempe, Nakawa and Central Divisions**
2. The Entity invites sealed bids from eligible bidders for the provision of **Canteen and Catering services for Kawempe, Nakawa and Central Divisions.**
3. Bidding will be conducted in accordance with the open Domestic bidding procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:00am to 5:00pm Monday to Friday, except public holidays.
5. The Bidding Documents in English may be obtained by interested bidders upon the submission of a written application to the address below and *upon payment of a non-refundable fee of UGX.150,000/=.*
6. Bids must be delivered to the address below at

The Head, Procurement & Disposal Unit

Kampala Capital City Authority

P.O Box 7010 Kampala

1st Floor, Room B114

Telephone:0020466016

Before: 18th April 2018 at 11:00am.

*All bids must be accompanied by a **Bid security of UGX. 1,000,000/=.** The Bid security must be valid up to **12th November, 2018.** Bid validity is up to **3rd October 2018.** Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) on **18th April, 2018 at 11:30am***

7. There shall be a pre – bid meeting on **10th April, 2018 at 11:00am** at the Physical Planning Board Room, **Room B109**
8. (a) Documents may be inspected at: **Procurement & Disposal Unit, Room B112**
(b) Documents will be issued from: **Procurement & Disposal Unit, Room B112**
(c) Bids must be delivered to: **Procurement & Disposal Unit, Room B112**
(d) Address of Bid Opening: **Physical Planning Boardroom, Room B109**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	19th March 2018
b. Pre-bid meeting/ Site visits where applicable	10 th April, 2018 at 11:00 Am in Physical Planning Boardroom, Room B109
c. Bid closing date	18th April, 2018 at 11:00 Am
d. Evaluation process	<i>(Within 20 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee approval of evaluation report)</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval)</i>

Signature:

Name: **Doreen T Akatuhwera**

Position of Authorised Official: **Head Procurement & Disposal Unit**