



P.P Form 3

Sections 10 and 12 Regulation 13

APPLICATION FOR CHANGE OF USE

Application No.....of 20.....

To

(Insert name and address of the appropriate Planning Office)

1. Owner's name and address

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2. Applicants name and address

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3. Nature of interest in land (Registered owner, lessee, tenant by occupancy, sub lessee, customary tenant).....

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(a) Block, Plot Number, Street/Road Location

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(b) District/Sub-county/City/Municipality/Town Council/Town Board

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(c) Area (Ha).....

4. If any application was previously submitted, state the registered number of application

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5. The purpose for which land or building is now used. If not used, the purpose for which and date on which they were last used

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6. Describe briefly the proposed change of use for which the land or building is to be used

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7. Details of any relevant easements affecting the proposed change of use

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8. State the—

- (a) Area affected
 - (b) Area covered by developments/Buildings (Ha)
 - (c) Percentage of built up area and area for new proposal (Ha)
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Dated this day of 20.....

Signature of Applicant or Agent

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If signed by Agent, state:

Name:

Address:

Profession:

Telephone:

E-mail:

Application to be submitted in TRIPLICATE in respect of each transaction and sent to or left at appropriate office of the local physical Planning committee.

Remarks or recommendation of the Local/ Urban/ District Physical Planning Committee

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Names and Signatures of the Local/ Urban/ District Physical Planning Committee

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Date

B. Decision of District Physical Planning Committee/ National Physical Planning Board

- I. The application is Approved/Rejected/Deferred
 - II. The Application has been approved upon the following terms and conditions.
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III. The Application is not approved due to the following reasons

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IV. Minute Number.....

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Official Seal

Name and Signature of Secretary

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Name and Signature of Chairperson

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*Copies to be sent to the Controlling Authority and Applicant*__