

ORDINANCE SUPPLEMENT

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Local Governments (Kampala City) (Student
Ordinance 11 Hostels and Dormitories) Ordinance **2006**

THE LOCAL GOVERNMENTS (KAMPALA CITY COUNCIL)
(STUDENT HOSTELS AND DORMITORIES) ORDINANCE, 2006.

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**THE LOCAL GOVERNMENTS (KAMPALA CITY
COUNCIL) (STUDENT HOSTELS AND DORMITORIES)
ORDINANCE, 2006.**

*(Under sections 38, 40 and 41 and paragraphs 3(m) and 26 of
Part 3 of the Second Schedule of the Local Governments Act,
Cap. 243)*

**An Ordinance to regulate the establishment and standards of
student hostels and dormitories in the City and for connected
matters.**

BE IT ORDAINED by the Council of the City of Kampala as
follows:

PART I—PRELIMINARY

1. This Ordinance may be cited as the Local Governments
(Kampala City Council) (Student Hostels and Dormitories)
Ordinance, 2006.

Citation

2. This Ordinance applies to student hostels and
dormitories established and maintained within the jurisdiction of
the Council.

Application.

3. In this Ordinance, unless the context otherwise
requires—

Inter-
pretation.

“Act” means the Local Governments Act;

“city education officer” means an officer appointed as
such by the Council;

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- “Council” means the Council of the City of Kampala;
- “currency point” has the value assigned to it under the Schedule to this Ordinance;
- “dormitory” means a sleeping room intended to be occupied by more than five persons;
- “hostel” means a house or building providing accommodation to students;
- “school” has the meaning assigned to it under section 1 of the Education Act;
- “student” means a person receiving instructions in any subject at a school;
- “warden” includes matron or overseer.

PART II—LICENSING

Hostel
licence.

4. (1) A person, firm or organisation shall not operate or maintain a hostel without a licence issued by the Council.

(2) Any person who contravenes subparagraph (1), commits an offence.

Application
for licence.

5. (1) A person, firm or organisation intending to operate a hostel shall apply to the Council in the form prescribed by the Council for a licence to operate a hostel.

(2) An application under subsection (1) shall include the following information—

- (a) the location of the hostel;
- (b) the type of hostel, that is, whether it is a boys’ or girls’ hostel or both;
- (c) age bracket of the students to be accommodated in the hostel;

- (d) the study rooms and recreational facilities;
- (e) the accommodation capacity of the hostel;
- (f) the general facilities offered by the hostel.

6. (1) On receipt of an application made under paragraph 4, and after inspecting the hostel, the Council shall on receipt of a prescribed service charge from the applicant, issue a licence to the applicant.

Issue of licence.

(2) A licence issued under this section shall be valid for one calendar year and shall be renewable.

PART III—INSPECTION OF HOSTELS AND DORMITORIES

7. The city education officer, the inspector of schools and health inspector or their representatives shall be at liberty at any time during day time, to inspect any hostel within the jurisdiction of the Council.

Inspection of hostels.

8. The city education officer shall, after carrying out an inspection under paragraph 7, advise the owner of a hostel in writing to act in accordance with the recommendations arising out of the inspection.

Recommendation of the City Education Officer

9. Where the hostel owner fails to comply with the recommendations in paragraph 8, the city education officer shall order the closure of the hostel until the owner complies with the recommendations of the city education officer.

Closure of the hostel.

PART IV—HEALTH

10. (1) A hostel owner shall employ a nurse and shall ensure that first aid facilities are available to students.

Nurse and first aid.

(2) A hostel owner shall establish a separate room to act as a sick bay.

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Dormitories. **11.** A hostel shall have suitable and reasonably adequate sleeping accommodation in form of dormitories, where applicable.

Different dormitories for different sexes. **12.** (1) Where a hostel has dormitories, the owner of the hostel shall provide separate dormitories for male and female students.

(2) Where it is not possible to have separate dormitories for the different sexes, the hostel shall be licensed to accommodate only one sex.

Dormitory spacing. **13.** The minimum vertical and horizontal space per person in a dormitory shall conform to the specifications provided under the Public Health (School Buildings) Rules.

Provision of eating place. **14.** (1) A hostel shall have a separate place where the students shall take their meals.

(2) The eating place referred to in subparagraph (1) shall be adequately furnished.

Kitchen and diet. **15.** (1) Every hostel or dormitory shall have a kitchen of a suitable size as specified under the Public Health (Buildings) Rules.

(2) Where the hostel administration provides meals for the students, it shall ensure that a regular, sufficient and properly balanced diet is provided for the students.

Canteen. **16.** (1) Where a hostel owner provides a canteen, he or she shall ensure that proper hygiene is maintained.

(2) A canteen which prepares and serves food shall conform to the laws and regulations governing eating houses.

Places of convenience. **17.** (1) A hostel owner shall provide a place of convenience sufficient for the number of students.

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(2) All hostels shall be provided with water borne toilets with constant water supply.

(3) Pit latrines shall not be constructed in hostel premises, except with the express permission of the Council, which may allow the construction of pit latrines as additional places of convenience to water borne toilets.

18. A hostel owner shall make cleaning arrangements for the hostel, to ensure hygiene in the hostel. Cleanliness.

PART V—MISCELLANEOUS PROVISIONS

19. (1) A hostel shall have a hostel warden to ensure the proper and efficient running of the hostel and the safety of the students. Hostel warden.

(2) The warden in conjunction with student leadership, may set reasonable rules for the general well-being and proper discipline of the students of the hostel.

(3) Where the hostel is for single sex students only, the warden shall be of the same sex as the students.

20. A hostel owner shall be answerable for every act and omission of any agent, servant, warden or other staff employed in the hostel by him or her so far as the act or omission was done in the ordinary course of employment. Responsibility of a hostel owner

21. A hostel owner shall ensure that his or her hostel is safe and well secured by a fencing around the hostel and by employing a sufficient number of security guards as may be necessary in the circumstances. Security

22. A hostel owner shall ensure that fire fighting equipment is duly installed in his or her hostel. Fire fighting equipment

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University
or tertiary
student's
hostel

23. Where a hostel under this Ordinance is intended to accommodate university or tertiary students, the hostel shall not be granted a licence under paragraph 5 of this Ordinance unless the city education officer is satisfied that such hostel possesses the necessary standards and facilities to accommodate university or tertiary students.

Primary
schools
hostels

24. Primary schools shall not operate hostels but can have students' dormitories attached to the schools.

Pre-primary
schools

25. There shall be no boarding facilities for pre-primary pupils, that is, pupils below the age of six years.

Council to
grant
change of
user

26. A building shall not be converted in to a hostel unless permission for change of use has been granted by Council.

Hostel
inventory

27. The city education officer shall keep a register of all private hostels established in the City.

Offences
and
penalties.

28. A person who contravenes any provisions of this Ordinance commits an offence and is liable on conviction to a penalty of two currency points and a term of imprisonment not exceeding six months or both.

CURRENCY POINT

paragraphs 3 and 28

One Currency point is equivalent to twenty thousand Ugandan shillings.

PASSED by the City Council of Kampala on 30th day of April, 2004.

I HEREBY signify my hand this 10th day of May, 2005.

JOHN SSEBAANA KIZITO,
Mayor, Kampala City Council.